



Board of Commissioners Meeting Minutes

May 10, 2021

Commissioner Geiger called the meeting of the Board of Commissioners to order at 7:00p.m. Via Zoom video conferencing Commissioner Copple, Chief Halverson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance. Commissioner Fox was absent.

Commissioner Fox asked to be excused from the meeting. A motion to excuse Commissioner Fox from the May 5, 2021 meeting was made by Commissioner Copple, seconded by Commissioner Geiger and passed unanimously.

Additions to Agenda – Commissioner Geiger asked to add an Executive Session per RCW 42.30.110 Section 1 Subsection G for the purpose of reviewing the performance of a public employee.

Public/Staff Comments – None

Consent Items –

A motion to approve the Minutes of April 12, 2021 was made by Commissioner Copple, seconded by Commissioner Geiger, and passed unanimously.

A motion to approve the Minutes of April 26, 2021 was made by Commissioner Copple, seconded by Commissioner Geiger, and passed unanimously.

A motion to approve the payroll in the amount of \$132,084.51 was made by Commissioner Geiger, seconded by Commissioner Copple, and passed unanimously.

A motion to approve the following vouchers for payment: Voucher numbers: 0219 through 0272 and totaling \$56,658.16 as verified by the District Secretary was made by Commissioner Geiger, seconded by Commissioner Copple, and passed unanimously.

A motion to approve the following Safety Center vouchers for payment: Voucher numbers: 0024 through 0032 and totaling \$490,122.92 as verified by the District Secretary was made by Commissioner Copple, seconded by Commissioner Geiger, and passed unanimously.

Commissioner Geiger under the emergency order restricting public meetings and District 5 Resolutions 2020-01 and 2020-02, authorized Chief Halverson to sign the payroll and vouchers for this month.

Chief's Report – See attached.

Commissioner Geiger asked for clarification regarding the Certificate of Insurance for the ALS licensing program. Chief Halverson responded that the request had been submitted and we are waiting for the Certificate of Insurance. The process has been slow in part because the Certificate would typically go to the State and in this instance the Department of Health (DOH) wants the Certificate sent to the District.

Secretary's Report – No report.

Reports - Commissioner Geiger asked if the records request regarding Trico was going to be an issue. Chief Halverson replied that if there is an issue it would be a Trico's responsibility.



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Old Business –

Commissioner Geiger inquired as to what if any thought had been given to the recruitment process for the Paramedics. He stated that he had heard there is a shortage of available paramedics. Chief Halverson said, that in his conversations with the Department of Health they don't feel that finding paramedics will be an issue.

Commissioner Geiger confirmed with Chief Halverson that the recruit process for Chief Officer had three interested agencies at this time. Chief Halverson responded yes, that is accurate.

New Business – No New Business.

Executive Session-

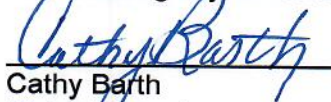
A motion to recess to Executive Session until 7:36 p.m. per RCW 42.30.110 Section 1 subsection G. for the purpose of reviewing the performance of a public employee, was made by Commissioner Copple, seconded by Commissioner Geiger, and passed unanimously at 7:24 p.m. Commissioners Copple, Geiger, Chief Halverson and Deputy Chief Fulcher were in attendance. District Secretary, Cathy Barth, was excused at that time.

The Executive Session adjourned at 7:36 p.m. (There was a Zoom technical issue that delayed the return to the regular meeting for approximately two minutes), no actions were taken. Returned to the regular meeting.

Commissioner Comments – Commissioner Geiger thanked those in attendance.

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Geiger, seconded by Commissioner Copple, and passed unanimously.

The meeting adjourned at 7:40 p.m.



Cathy Barth
District Secretary

Chiefs Report to Board of Commissioners

May 10, 2021

Dispatch

- The VHF paging system is still not 100% reliable.
- Some areas of the County are experiencing intermittent pager failures.
- Present failures do not appear to impact District #5.
- SNOCOM believes antiquated hardware is the problem.

Ballot Measure

- Advertising for the Pro and Con Committees was posted in the Everett Herald, our Home Page and on Facebook.
- We have asked that those interested in serving contact me by May 13th.
- We have heard from some interested individuals.
- Those names and contact information will be forwarded to Snohomish County Elections at the end of the day on Thursday.

Request for Proposal

- We have received three responses from organizations to recruit candidates for an Asst. Chief
- The staff will evaluate the responses and choose one to move forward with.

Station Construction

- The exterior of the building is mostly complete.
- There is still a little trim work ongoing and a lot of landscaping.
- The interior needs touchup paint.
- Electrical trim including lights and receptacles are being installed.
- Interior doors, ceilings and cabinetry are in.
- Floor finishes are complete with the exception of burnishing the colored concrete and sealing the apparatus bay.
- Landscaping has a ways to go, some topsoil is in place and plants are going in.
- There is still a lot of programming ongoing.
- We needed internet to install and test electronic controls and functions.
- So far we've completed HVAC, Generator, lighting, and compressor training.
- We are still looking at June for substantial completion.

Hover Craft

- Although unlikely there may be more than one vendor that meets our specs for the Hover Craft.
- We may have to go to a RFP process to insure compliance with bid laws.

ALS Application

- The ALS application is complete, we are waiting on a Certificate of Insurance.
- The Certificate may be held up because we are moving from Builders Risk back to CIAW on June 1st or because the State requires the Certificate be sent to us rather than directly to them which is contrary to CIAW practices.
- The application will be sent as soon as the Certificate of Insurance arrives.