



## Board of Commissioners Meeting Minutes

*March 8, 2021*

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. via Zoom video conferencing Commissioner Copple and Commissioner Geiger were present. Chief Halverson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

**Additions to Agenda** – Commissioner Copple asked to add a discussion to New Business for the consideration of expanding the Board of Commissioners to five members. Chief Halverson asked to add to New Business Purchase Order 2021-2677, a replacement Purchase Order for Purchase Order 2021-2675. Chief Halverson asked to add an Executive Session.

**Public/Staff Comments** – None

### **Consent Items** –

A motion to approve the Minutes of February 8, 2021 was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously as amended. Commissioner Geiger asked that the minutes be amended to add the discussion regarding the City of Sultan invoice description of services in voucher number 0058 including the verbiage “garbage services” when in fact the City no longer performs that service.

A motion to approve the Minutes of February 22, 2021, was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

A motion to approve the payroll in the amount of \$123,226.36 was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

A motion to approve the following vouchers for payment: Voucher numbers: 0107 through 0161 and totaling \$179,310.23 as verified by the District Secretary was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

A motion to approve the following Safety Center vouchers for payment: Voucher numbers: 0012 through 0016 and totaling \$493,919.22 as verified by the District Secretary was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously. Voucher 0011 was skipped accidentally during the processing of this batch.

Commissioner Fox under the emergency order restricting public meetings and District 5 Resolutions 2020-01 and 2020-02, authorized Chief Halverson to sign the payroll and vouchers for this month.

### **Chief’s Report** – See attached.

The Commissioners discussed the impact and time commitment of District Administrators participating in the Broadband improvement effort. Chief Halverson replied that his time commitment has been minimal. Much of it will be cooperating by placing the information on our Web Page and/or Facebook.

Commissioner Copple asked for an estimate as to the cost of fixing the low water pressure at the new station. Chief Halverson responded that he is currently working with the contractors, architects, and manufacturers. He suggested that a pump would most likely be the answer and that it would be tied into the generator.



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**Secretary's Report** – Nothing to report

### **Old Business –**

**ALS Paramedic program** – Commissioner Geiger asked if there were any updates regarding the process. Chief Halverson replied that he has been in discussions with Fire Chiefs and doctors seeking assistance. Applications are tricky to complete and can be denied. It is a lengthy process.

**Request for Proposal** - Commissioner Fox inquired if there was any further progress on the Request for Proposal (RFP) for an employment agency to recruit an Assistant Chief? Chief replied that the RFP has not been issued yet.

### **New Business –**

**PO#2021 – 2639 and PO#2021 – 2640** - Deferred until March 22, 2021 meeting.

The Commissioners discussed at length the costs associated with the need, purchase, training, maintenance and durability of a Hover Craft. The Commissioners agreed that the costs be integrated into the Cushman model so a more informed decision could be made.

Chief Halverson provided several reasons as to why the purchase would be a benefit to the Fire District at this time. The Commissioners agreed to defer a vote on the issue until the next Board meeting.

**PO#2021 – 2668** A motion to approve **PO#2021-2668 Vehicle chargers for new radios** was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously. The Commissioners asked Chief Halverson to look into the charger situation and why they are not provided through the '1% sales tax collected by the County.

### **PO# 2021-2677 –**

A new purchase order was submitted to reflect the remaining amount due for the printing and mailing services of the Newsletter. Discussion regarding the submission of the Newsletter to the Everett Herald and the consideration of other printing services was held.

A motion to approve **PO#2021-2677 Partial payment for printing and mailing services of newsletter** was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

Commissioner Fox under the emergency order restricting public meetings and District 5 Resolutions 2020-01 and 2020-02, authorized Chief Halverson to sign to the above referenced Purchase Orders.

### **Discussion of Five member Board –**

Commissioner Cople suggested the Board consider adopting a five member Board. There was discussion regarding the value additional Commissioners would bring, the resolution, election and appointment process. Commissioner Fox agreed that the idea of a five member board had merit. Chief Halverson was asked to contact Attorney Snure to provide documents and guidance required should the Board decide to move forward with this idea. Commissioner Cople asked that this issue be added to the Open Issues and Actions list.



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### **Executive Session-**

A motion to recess to Executive Session until 9:20 p.m. per RCW 42.30.110 for the purpose of discussing contract negotiations was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously at 9:00 p.m. Commissioners Fox, Copple, Geiger, Chief Halverson and Deputy Chief Fulcher were in attendance. District Secretary, Cathy Barth, was excused at that time. At 9:20 p.m. Commissioner Fox informed those waiting in the Zoom waiting room that the meeting would need to be extended for an additional 10 minutes. At 9:21 p.m. the Executive session resumed. At 9:31p.m. Commissioner Fox informed those waiting in the Zoom waiting room that the meeting would need to be extended for an additional 5 minutes. At 9:32 p.m. the Executive session resumed. Executive session adjourned at 9:37 p.m.

No actions were taken. Returned to the regular meeting.

**Commissioner Comments** – Commissioner Fox commented that he was looking forward to the end of Covid. He thanked the crews for their hard work during this difficult time.

Commissioner Geiger thanked District Secretary Cathy Barth, for her diligence regarding the City of Sultan invoice. He also stated that he was happy to see the part time staff attending the meeting. He further stated he was happy to see the Newsletter going out soon. Commissioner Copple agreed with Commissioner's Fox and Geiger.

**Adjourn** - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously.

The meeting adjourned at 9:39 p.m.

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Cathy Barth  
District Secretary