



Board of Commissioners Meeting Minutes

November 25, 2019

Chairman Steve Fox called the meeting of the Board of Commissioners to order at 7:00 p.m. at Station 51. Commissioner Cople and Commissioner Geiger were present. Chief Halverson, Deputy Chief Fulcher and District Secretary, Cathy Barth, were present. Members of the public were in attendance.

Additions to Agenda – Commissioner Geiger asked to add to Old Business – A discussion about a letter from Fire District 7 regarding ALS transports and the Quarterly Newsletter. Budget 2020 View one was moved from New Business to Old Business. Commissioner Fox added to New Business a discussion about the Bid Solicitation Contracts.

Public Comments – None

Consent Items – None

Chief's Report – See Attached

Secretary's Report – None

Old Business –

ALS Contract – Chief Halverson discussed briefly his meeting with Snohomish County Fire District 7's Chief Meek and Commissioner Waugh regarding the ALS agreement negotiations. The Commissioners agreed to discuss the matter further in an Executive Session.

Quarterly Newsletter - Commissioner Geiger brought up as a point of clarification, that at the January 14 2019 Commissioner meeting, it was voted and approved by the Board that a quarterly newsletter would be developed on a quarterly basis. Chief Halverson responded that he will work toward providing a Newsletter quarterly. Commissioner Fox added that the cost of a Quarterly Newsletter is around 3500 dollars.

Budget 2020 – The Chief reviewed the 2020 Budget View One with the Commissioners. Commissioner Geiger asked if the Cushman model lined up with the 2020 income projections. Deputy Chief Fulcher replied that not all of the figures are available at this time and will not be until the end of the year. He stated that the Budget is projected out in the Cushman model. The Chief clarified that tax revenues are projected accurately in the Cushman Model but that other income such as Transport Fees and GEMT receipts vary and are estimates.

A motion to approve [View One Budget 2020](#) was made by Commissioner Fox, seconded by Commissioner Cople, and passed unanimously.

Open Issues / Actions – No new Actions were added.

New Business –

PO# 2019-2313 Swissphone - A motion to approve [PO#2019 – 2313 for Pagers](#) was made by Commissioner Fox, seconded by Commissioner Cople, and passed unanimously.



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PO# 2019-2331 Central Pierce Fire & Rescue - A motion to approve **PO#2019 – 2331 for GEMT Reimbursement** was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

Architectural Contract Documents -

Commissioner Fox asked about the Bid Solicitation Contracts for the New Station. Chief Halverson said that as with all prior documents and per the Boards previous decision he will be reviewing the documents with Attorney Brian Snure. We have also secured the services of Attorney Ken Yalowitz specifically to review the agreements the District will expect the winning bidder to sign.

Commissioner Geiger asked if having the District's attorney come in to explain the contracts prior to signing the documents might be a good idea. Commissioner Copple said that only after the Chief had reviewed the documents with the Attorney and felt that a meeting with Commissioners and Attorney was necessary to clarify any of the documents, did he feel it should be considered. The Chief commented that he will review the documents with the Attorneys and keep the Board informed.

Executive Session-

A motion to recess to Executive Session per RCW 42.30.110 until 8:10 p.m. for discussion about a contract was made by Commissioner Fox, seconded by Commissioner Geiger, and passed unanimously at 7:50 p.m. District Secretary, Cathy Barth, was excused at that time.

The executive session adjourned at 8:10 p.m. No actions were taken.

Commissioner Comments – None

Adjourn - Being no further business, a motion to adjourn was made by Commissioner Fox, seconded by Commissioner Copple, and passed unanimously.

The meeting adjourned at 8:12 p.m.

Cathy Barth
District Secretary