

**SNOHOMISH COUNTY FIRE PROTECTION DISTRICT NO. 5  
RESOLUTION NO. 2020-003**

**Bank of America Minimum Account Balance**

**WHEREAS:** Snohomish County Fire District #5 along with the majority of fire organizations in Snohomish County bill for transport services; and,

**WHEREAS:** Snohomish County Fire District #5 along with the majority of fire organizations in Snohomish County contract the billing service to Systems Design; and,

**WHEREAS:** Systems Design receives payments on behalf of Fire District #5 and deposits said payments into a District #5 account at Bank of America near the Systems Design offices; and,

**WHEREAS:** Bank of America requires that a minimum balance of \$2,500 be maintained in the account at all times; and,

**WHEREAS:** The Office of the Washington State Auditor advises that best practice would be for the Board of Fire Commissioners to recognize and endorse this process.

**NOW THEREFORE, BE IT RESOLVED,** that the Board of Commissioners of Snohomish County Fire Protection District No. 5 direct that Fire District #5 shall maintain a minimum balance of \$2,500 in the Bank of America Account until and unless the account is closed.

**ADOPTED** at an open public meeting of the Board of Commissioners of Snohomish County Fire Protection District No. 5 on October 12, 2020 the following Commissioners being present and voting:

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Commissioner Fox

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Commissioner Copple

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Commissioner Geiger